

NOC Application- Existing College

Directorate of Technical Education



User Manual for NOC Application



RajCOMP Info Services Ltd.
(formerly RajCOMP)
(A Government of Rajasthan Undertaking)

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1. Introduction

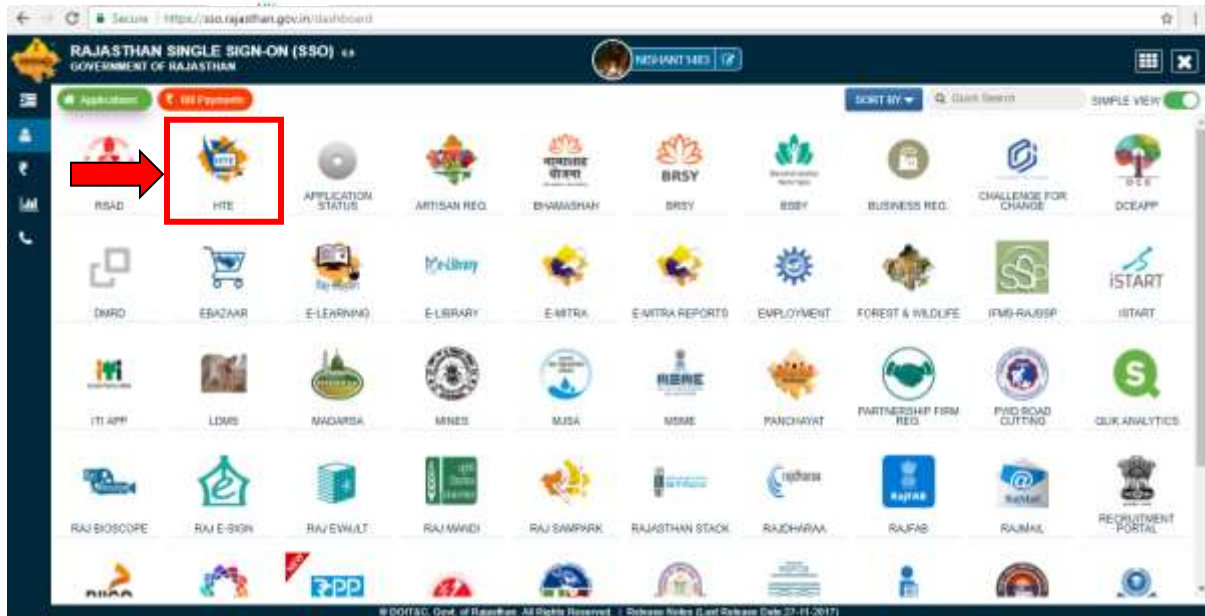
This manual is the primary reference for application of No Objection Certificate (NOC) by existing colleges. The NOC will be issued by Directorate of Technical Education (DTE). The purpose of this manual is to introduce the system to the existing college user and to provide sufficient details so that as users progress through the manual they gain a full understanding of how to apply for NOC.

2. How to Login?

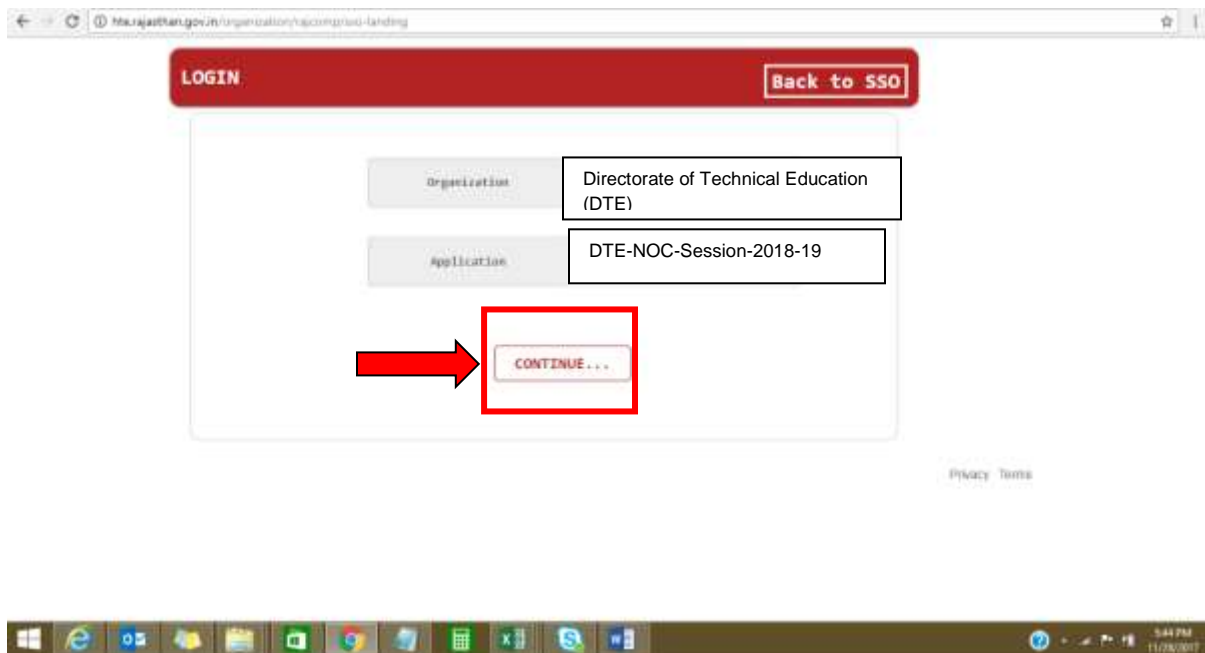
1. The user will access SSO through following URL- <https://sso.rajasthan.gov.in/signin>
2. Enter credentials (Username & Password) and click on '**Login**'.

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3. Following screen with the list of all the applications is displayed with all the applications. Click on  1.



4. The user selects the organization as “**DTE**” and application as “**DTE-NOC session-2018-19**” and click on continue.



5. The user selects “**Register as College**” and click on “**Register**” button.



3. Process for application of NOC

1. The user fills all the details in the registration page and click on “**Register**” button.

Directorate of Technical Education
W-6, Gaurav Path, Residency Road,
Jodhpur (Rajasthan) - 342032

Home Login

Application For Noc

Dates for Filing Application

Start Date & Time:	20/08/2017 20:04
End Date & Time:	31/12/2017 20:08

University Name: *
SELECT UNIVERSITY NAME

College Name: *
ENTER COLLEGE NAME

College Name in Hindi: *
ENTER COLLEGE NAME IN HINDI
Please type word in english and enter space to convert in hindi

Email Address: *
ENTER EMAIL ADDRESS

Status Of College: *
SELECT STATUS OF COLLEGE

Mobile Number: *
ENTER MOBILE NUMBER

Password: *
ENTER PASSWORD

Confirm Password: *
ENTER CONFIRM PASSWORD

Register

3.1 Basic Info-

The system displays the college detail and displays the basic info tab. College user fills all the required fields and click on **“Save and Continue”** button.

Application For Academic Session: 2017-18 [Download PDF](#)

EXISTING COLLEGE OF INDIA

College Detail Application Type Application Fee Details Preview

Basic Info Land Info Course Info Faculty details Infrastructure Info Society/Trust Info Academic Info

1. University: BOARD OF TECHNICAL EDUCATION, JODHPUR

2. Email: EXST@GMAIL.COM

3. Management Type: * PRIVATE UNAIDED

4. College Type: * GIRLS

5. College Level: * UNDER GRADUATE

6. Division: * BHARATPUR DIVISION

7. District: * BHARATPUR

8. Sub Division: * BHARATPUR

9. Taluk: * ROOPWAS

10. Urban/Rural: * URBAN

10 (a). City Type: * NAGAR NIGAM

10 (b). City: * BHARATPUR

11. Parliament Area: ALWAR

12. Assembly Area: BHARATPUR

13. Permanent Address: * E-305-6 CHITRAKOOT

14. City/Town/Village: * JAIPUR

15. Pincode: * 302021

16. Mobile No: 7854214587

17. Landline Number With STD Code: * 8956326538

18. Additional Mobile Number: 8745125478
Please Fill at least one number either mobile number or landline number with std code.

19. Fax Number: 01424541

20. Website: E-GYAN5696.COM

Save & Continue Cancel

3.2 Land Info-

The system displays the land info tab. College user fills all the required fields in Land details and click on **“Save and Continue”** button. The land details option will change on the selection of your land fully converted/partially/not converted.

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EXISTING COLLEGE OF INDIA

College Detail Application Type Application Fee Details Preview

Basic Info **Land Info** Course Info Faculty details Infrastructure Info Society/Trust Info Academic Info

Land Should be Strictly as per AICTE norms

1. Land Area Situated in: *
MEGA AND METRO
(Land should be in the name of Society/Trust only.)

2. Land Document Type: *
GIFT DEED

3. Land Area (in Sq. Metre.): *
11.00

4. Detail of the Land (With Khassa No.): *
 Agriculture Land Area: 11 Khassa No: 111
 Commercial Land
 Institutional Land
 Residential Land
(If Khassa no. is more than one then separate Khassa no. by comma.)

5. Land Document: (Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

6. Land Title Certificate: (Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

7. Is your land converted for Education/Institutional: *
PARTIALLY CONVERTED

7 (a). Land Conversion Order No. & Order Date: *
Number: 111 Date: 13/11/2017 Add More

7 (b). Conversion Order Document: (Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen
(If documents are more than one then upload documents in one file.)

7 (c). Receipt Number of Conversion Fee & Date: *
Number: 234 Date: 14/11/2017 Add More

7 (d). Receipt Document: (Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen
(If documents are more than one then upload documents in one file.)

7 (e). Affidavit Date: *
13/11/2017

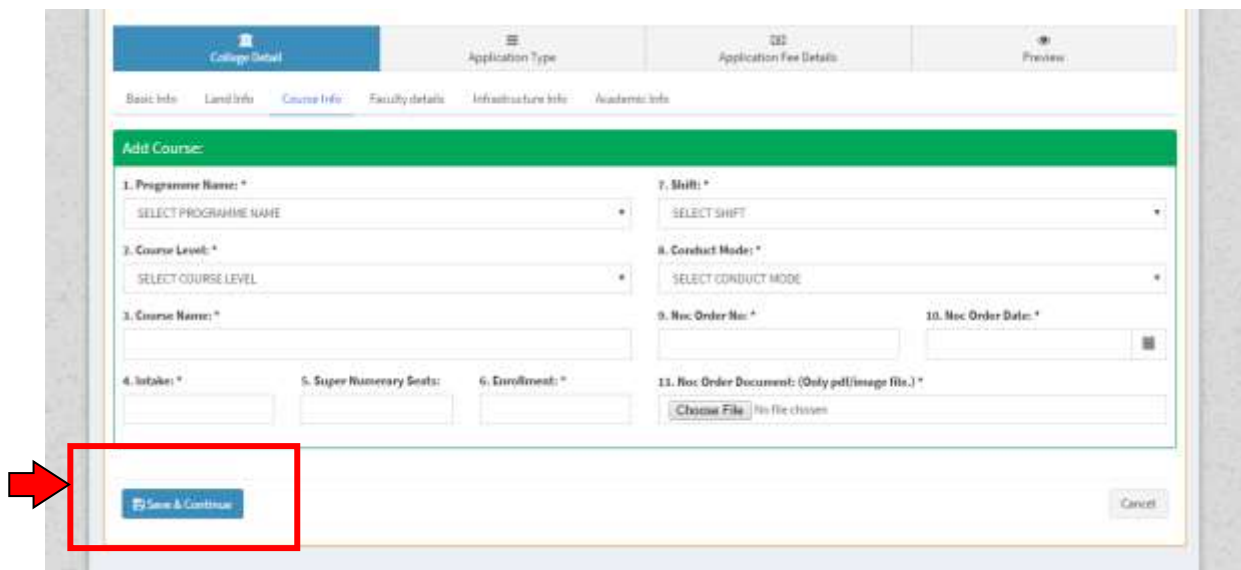
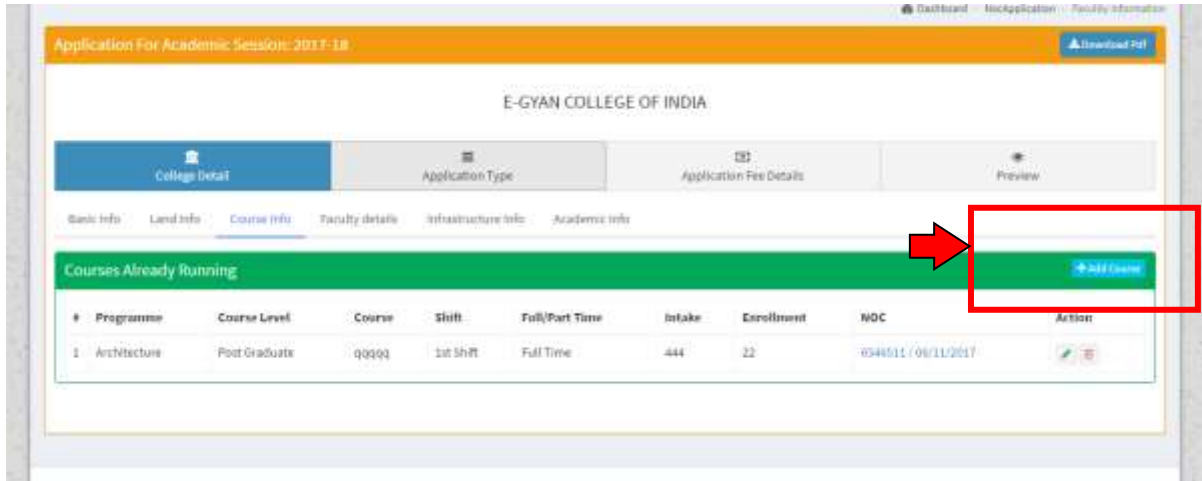
7 (f). Affidavit Document for Conversion: (Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

8. Google Map of Land (Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

Save & Continue Cancel

3.3 Course Info-

The system displays the course info tab. College user click on Add course button and fills all the required fields in Add course details and click on “**Save and Continue**” button. Similarly , the user can add new course from add course button.



3.4 Faculty Details-

College user fills all the required fields in the Faculty details tab and click on “Save and Continue” button.

College Detail

Application Type

Application Fee Details

Preview

Basic Info Land Info Course Info Faculty details Infrastructure Info Academic Info

1. Name of Principal: *

AFJDSHL

2. Qualification: *

BCA

3. Experience (in Years): *

3

4. Mobile Number: *

7845124578

5. Landline Number with STD Code: *

7845124578

6. Email Address: *

AA@GMAIL.COM

7. No. of teaching staff: *

4

8. No. of non teaching staff: *

3

Save & Continue

Cancel

3.5 Infrastructure Info-

College user fills all the required fields in the Infrastructure info tab (*Building details, Basic infrastructure and other facilities*) as per existing AICTE norms click on “Save and Continue” button.

College Detail

Application Type

Application Fee Details

Preview

Basic Info Land Info Course Info Faculty details Infrastructure Info Society/Trust Info Academic Info

Fill All informations Strictly as per Existing AICTE norms

Building Details

1. Building Category: *

OWNER

2. Upload Document (Only pdf/image file. J) (Max. Size 1MB): *

Choose File No file chosen

3. Upload Building Photograph (Only image file. Max. Size 1MB): *

Choose File No file chosen

4. Certificate of Land & Building Order No. & Order Date: *

Number: 11 Date: 23/11/2017

5. Upload Certificate Document: (Only image file. Max. Size 1MB): *

Choose File No file chosen

6. Current Year Building Safety Certificate Order No. & Order Date: *

Number: JHJ2H Date: 14/11/2017

7. Upload Building Safety Document (Only image file. Max. Size 1MB): *

Choose File No file chosen

Basic Infrastructure

(A) INSTRUCTIONAL AREA (INA)

1. Class Rooms (Nos.):*

ENTER CLASS ROOMS (NOS.)

2. No. of Tutorial Rooms:*

ENTER NO. OF TUTORIAL ROOMS

3. No. Of Labs:*

ENTER NO. OF LABS

4. No. of Workshops:*

ENTER NO. OF WORKSHOPS

5. Computer Centre (In Sq. M):*

ENTER COMPUTER CENTRE (IN SQ. M)

6. Drawing Hall (In Sq. M):*

ENTER DRAWING HALL (IN SQ. M)

7. Library & Reading Room (In Sq. M):*

ENTER LIBRARY & READING ROOM (IN SQ. M)

8. Seminar Hall (In Sq. M):*

ENTER SEMINAR HALL (IN SQ. M)

9. Total Instructional Area (In Sq. M):*

ENTER TOTAL INSTRUCTIONAL AREA (IN SQ. M)

(B) TOTAL ADMINISTRATIVE AREA (In Sq. M) (ADA)

ENTER TOTAL ADMINISTRATIVE AREA (IN SQ. M)

(C) TOTAL AMINITIES AREA (In Sq. M) (AMA)

ENTER TOTAL AMINITIES AREA (IN SQ. M)

(D) TOTAL CIRCULATION AREA (In Sq. M) (ACA)=25% of (INA+ADA+AMA)

ENTER TOTAL CIRCULATION AREA (IN SQ. M)

(E) TOTAL BUILD-UP AREA (In Sq. M) =(INA+ADA+AMA)+ ACA

ENTER TOTAL BUILD-UP AREA (IN SQ. M)

Other Facilities

1. Vehicle Stand:*

SELECT VEHICLE STAND

2. Drinking Water:*

SELECT DRINKING WATER

3. Electricity:*

SELECT ELECTRICITY

4. Sports Ground:*

SELECT SPORTS GROUND

5. Sports Club:*

SELECT SPORTS CLUB

6. Furniture Available:*

SELECT FURNITURE AVAILABLE

7. First Aid cum sick room:*

SELECT FIRST AID CUM SICK ROOM

8. Guard room:*

SELECT GUARD ROOM

9. Girls Common Room:*

SELECT GIRLS COMMON ROOM

10. Boys Common Room:*

SELECT BOYS COMMON ROOM

11. Other Activity Room:*

SELECT OTHER ACTIVITY ROOM

12. Cafeteria:*

SELECT CAFETERIA

13. Guest House:*

SELECT GUEST HOUSE

14. Principal's Quarter:*

SELECT PRINCIPAL'S QUARTER

15. Wi-Fi Facilities:*

SELECT WI-FI FACILITIES

16. Institutional Web site:*

SELECT INSTITUTIONAL WEB SITE

17. Language Lab:*

SELECT LANGUAGE LAB

18. Sewage Disposal System:*

SELECT SEWAGE DISPOSAL SYSTEM

19. Institute Industry Cell:*

SELECT INSTITUTE INDUSTRY CELL

20. Placement Cell:*

SELECT PLACEMENT CELL

21. Anti Ragging Committee:*

SELECT ANTI RAGGING COMMITTEE

22. Grievance Redressal Cell:*

SELECT GRIEVANCE REDRESSAL CELL

23. Rain water harvesting:*

SELECT RAIN WATER HARVESTING

24. Ramp for specially disabled persons:*

SELECT RAMP FOR SPECIALLY DISABLED

25. Fire and Safety measures Strictly as per AICTE norms:*

SELECT FIRE AND SAFETY MEASURES STRICTLY AS PER AICTE NORMS

No. of Urinals/Toilets

1. Boys Urinals/Toilets

NO. OF BOYS

2. Girls Urinals/Toilets

NO. OF GIRLS

3. Staff Urinals/Toilets

NO. OF STAFF

Save & Continue

Cancel



3.6 Society/Trust Info:

College user fills all the required fields in the Society/Trust info tab and click on “Save and Continue” button.

Application For Academic Session: 2017-18 Download Pdf

B1COLLEGE

College Detail Application Fee Details Preview

Basic Info Land Info Course Info Infrastructure Info **Society/Trust Info**

1. Type Of Society/Trust/Company: *
SELECT TYPE *

2. Name: *
ENTER NAME

3. Address: *
ENTER ADDRESS

4. Registration Number: *
ENTER REGISTRATION NUMBER

5. PAN: *
ENTER PAN

6. TAN: *
ENTER TAN

7. Date of Registration: *
ENTER DATE OF REGISTRATION

8. Registration Document:(Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

9. Date of Election of Present Management Committee: *
ENTER DATE OF ELECTION OF PRESENT MANAGEMENT COMMITTEE

10. Landline Number With STD Code: *
ENTER PHONE NO.

11. Registration Office Details: *
ENTER REGISTRATION OFFICE DETAILS

12. Management Committee is certified by Registrar: *
SELECT MANAGEMENT COMMITTEE IS CERTIFIED BY REGISTRAR *

13. Management Committee is certified Document:(Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

14. Women members of management committee is more than 30% of total members: *
SELECT WOMEN MEMBERS OF MANAGEMENT COMMITTEE IS MORE THAN 30% OF TOTAL MEM *

15. Date of election of Management committee not more than 3 years: *
SELECT DATE OF ELECTION OF MANAGEMENT COMMITTEE NOT MORE THAN 3 YEARS *

16. Management committee consists of minimum 2 educationist: *
SELECT MANAGEMENT COMMITTEE CONSISTS OF MINIMUM 2 EDUCATIONIST *

17. Other Institution Run: *
NO *

Details of Secretary

18. Name of Secretary: *
ENTER NAME OF SECRETARY

19. Mobile No: *
ENTER MOBILE NO

20. Email ID: *
ENTER EMAIL ID

21. Secretary Aadhaar Number: *
ENTER SECRETARY AADHAAR NUMBER

22. Secretary Aadhar Document:(Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

23. Secretary Sign:(Only image file.Max.Size 1MB): *
Choose File No file chosen

24. Secretary Photo:(Only image file.Max.Size 1MB): *
Choose File No file chosen

Details of President

25. Name of President: *
ENTER NAME OF PRESIDENT

26. Mobile No: *
ENTER MOBILE NO

27. Email ID: *
ENTER EMAIL ID

28. President Aadhaar Number: *
ENTER PRESIDENT AADHAAR NUMBER

29. President Aadhar Document:(Only pdf/image file.) (Max.Size 1MB): *
Choose File No file chosen

30. President Sign:(Only image file.Max.Size 1MB): *
Choose File No file chosen

31. President Photo:(Only image file.Max.Size 1MB): *
Choose File No file chosen

Save & Continue Cancel

3.7 Academic Info-

College user fills all the required fields in the Academic info tab and click on “**Save and Continue**” button.

The screenshot shows the 'Academic Info' tab in the E-GYAN COLLEGE OF INDIA system. The page displays a table for 'Last 3 Year's result' with columns for Session, Number of Appeared Students, Number of Passed Students, and Percentage. Below the table, the 'Save & Continue' button is highlighted with a red box and an arrow.

Session	Number of Appeared Students	Number of Passed Students	Percentage
Session 1 (2018-2017)	23	11	47.83
Session 2 (2018-2016)	123	12	9.76
Session 3 (2014-2015)	123	21	17.07

3.8 Application Type

College user selects the reason for applying for NOC and click on “**Save**” button.

Note- User can select the multiple options of application type for NOC.

The screenshot shows the 'Application Type' selection screen in the E-GYAN COLLEGE OF INDIA system. The 'Application Type' tab is highlighted with a red box and an arrow. Below the tab, there is a list of reasons for applying for NOC, each with a checkbox. The 'Save' button is also highlighted with a red box and an arrow.

Apply for any of the following:

- Extension of Approval
- Conversion of Women into Co-Ed or vice versa
- Addition of Integrated / Dual Degree
- Change in Name of Trust / Society / Company
- Reduction in Intake / Closure of Programme
- Closure of Institute
- Conversion to Diploma to Degree or vice versa
- Fellowship Programme
- Change in Name of Institution
- Change in affiliating University / Board
- Change of Site / Location
- Increase in Intake / Addition of Course
- Introduction / Continuation of Super Numerary seats
- Change in Name of Trust / Society / Company

3.9 Application fee details-

User click on Application fee button and fills all DD details, upload scanned copy of DD and click on **“Save & Continue”**.

The screenshot shows the 'Application Fee Details' page. At the top, there are four tabs: 'College Detail', 'Application Type', 'Application Fee Details' (selected), and 'Preview'. Below the tabs is a green header bar with the text 'Application Fee Details' and a blue button labeled 'Application Fee' on the right. A red arrow points to this button, which is enclosed in a red rectangular box. Below the header is a table with the following data:

#	D.D. Number	Application Fee	Date of D.D.	Bank Name	Branch Name	Copy Of of D.D.	Action
1	dfhfs	134324.00	14/11/2017	dfhfs	erover	Download File	
2	werover	124234.00	14/11/2017	werover	werover	Download File	
3	ghgh	43333.00	08/11/2017	ghgh	tyrty	Download File	

The screenshot shows the 'Add Fee Details' form. At the top, there are four tabs: 'College Detail', 'Application Type', 'Application Fee Details' (selected), and 'Preview'. Below the tabs is a green header bar with the text 'Add Fee Details'. The form contains several input fields:

- D.D. Number: *** (text input with placeholder 'ENTER D.D. NUMBER') and a note below it: 'It to be drawn in favour of "Director Technical Education" payable "M. Jadhav".'
- Application Fee: *** (text input with placeholder 'ENTER APPLICATION FEE')
- Date of D.D.: *** (date picker)
- Bank Name: *** (text input with placeholder 'ENTER BANK NAME')
- Branch Name: *** (text input with placeholder 'ENTER BRANCH NAME')
- Copy Of D.D.: [Only pdf(image file.) (Max.Size 1MB): *** (file upload field with a 'Choose File' button and the text 'No file chosen')

At the bottom of the form, there is a blue button labeled 'Save & Continue' and a grey button labeled 'Cancel'. A red arrow points to the 'Save & Continue' button, which is enclosed in a red rectangular box.

3.10 Preview-

User previews the filled form and click on “**Lock and Submit Your Application**” button. User cannot save any information after clicking “Lock and submit your application” button.

User can download the final submitted form from “**Download PDF**” button.

Application For Academic Session: 2017-18

EXISTING COLLEGE OF INDIA

College Detail Application Type Application Fee Details Preview

Lock and Submit Your Application Print Application

College Details

College Name	existing college of india	सङ्गठित/असङ्गठित का नाम (हिन्दी)	एम्प्लॉयिंग एजेंसी का नाम
College Type	Srils	College Level	Under Graduate
Management Type	Private Unaided	College Phone	[Not Entered]
College District	Bharatpur	College Address	e-365-6 chitrakoot
College Email	exist@gmail.com	College Website	e-gyan5856.com
Date of Establishment	2000	Affiliation University/Board	Board of Technical Education, Jodhpur
Mobile	7854214587	Urban/Rural	Urban
City Type	Nagar Nigam	City	Bharatpur
Noc Application For	1.) Extension of Approval, 2.) Conversion of Women into Co-Ed or vice versa, 3.) Addition of Integrated/ Dual Degree, 4.) Change in Name of Course/ Reduction in Intake / Closure of Programme		