NOC Application- New College

Directorate of Technical Education

User Manual for NOC Application
1. Introduction
This manual is the primary reference for application of No Objection Certificate (NOC) by new colleges. The NOC will be issued by Directorate of Technical Education (DTE). The purpose of this manual is to introduce the system to the college user and to provide sufficient details so that as users progress through the manual they gain a full understanding of how to apply for NOC.

2. How to Login?
1. The user will access SSO through following URL - https://sso.rajasthan.gov.in/signin
2. Enter credentials (Username & Password) and click on ‘Login’.
3. Following screen with the list of all the applications is displayed with all the applications. Click on

![Image of the list of applications]

4. The user selects the organization as “DTE” and application as “DTE-NOC session-2019-20” and click on continue.

![Image of the login page with options to select organization and application]
3. Process for application of NOC

1. The existing college user selects as No in the field – “Have You Already Registered For Academic Session: 2018-19”.
2. New college user will enter all the details and click on Register Button.

3.1 Basic Info-

The system displays the college detail and displays the basic info tab. College user fills all the required fields and click on “Save and Continue” button.
3.2 Land Info-

The system displays the land info tab. College user fills all the required fields in Land details and click on “Save and Continue” button. The land details option will change on the selection of your land fully converted/partially/not converted.

a) Fully Converted:
b) Not Converted:

![Image of form with "Is your land converted for Education/Institutional" field set to "NOT CONVERTED"]

- Is your land converted for Education/Institutional: -- NOT CONVERTED

5a. Receipt Number of Conversion Fee & Dates:
- [Field is empty]

5b. Land Conversion Order No. & Order Date:
- [Fields are empty]

6. Google Map of Land:
- [Fields are empty]

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c) Partially Converted:

![Image of form with "Is your land converted for Education/Institutional" field set to "PARTIALLY CONVERTED"]

- Is your land converted for Education/Institutional: -- PARTIALLY CONVERTED

5a. Receipt Number of Conversion Fee & Dates:
- [Field is empty]

5b. Land Conversion Order No. & Order Date:
- [Fields are empty]

6. Google Map of Land:
- [Fields are empty]
3.3 Course Info-

The system displays the course info tab. College user click on Add course button and fills all the required fields in Add course details and click on “Save and Continue” button. Similarly, the user can add new course from add course button.

3.4 Infrastructure Info-

College user fills all the required fields in the Infrastructure info tab (Building details, Basic infrastructure and other facilities) as per existing AICTE norms click on “Save and Continue” button. Similarly, the user can add new course from add course button.
3.5 **Society/Trust Info:**

College user fills all the required fields in the Society/Trust info tab and click on "**Save and Continue**" button.
3.6 Application fee details-

User click on Application fee button and fills all DD details, upload scanned copy of DD and click on "Save & Continue".
3.7 **Preview**-

User previews the filled form and click on “**Lock and Submit Your Application**” button. User cannot save any information after clicking “Lock and submit your application” button. User can download the final submitted form from “**Download PDF**” button.